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AGENDA COVER MEMO

DATE: March 19, 2003
TO: Lane County Board of Commissioners
DEPT: Public Works
PRESENTED BY: Mike Russell, Capital Improvement Coordinator
AGENDA ITEM TITLE: IN THE MATTER OF GRANTING A REQUEST FOR
ADDITIONAL FUNDS FOR EUGENE SCHOOL DISTRICT 4J
WEST 14TH STREET PROJECT AWARDED UNDER THE
COMMUNITY DEVELOPMENT ROAD IMPROVEMENT
ASSISTANCE FUND.

I. MOTION

THAT THE REQUEST FOR AN ADDITIONAL \$196,000 FOR IMPROVEMENT OF WEST 14TH STREET BE GRANTED TO THE EUGENE SCHOOL DISTRICT 4J FOR A TOTAL AWARD OF \$472,000 AND; THAT SAID AMOUNT BE DRAWN FROM THE AVAILABLE BALANCE OF FUNDS IN THE COMMUNITY DEVELOPMENT ROAD IMPROVEMENT ASSISTANCE FUND UNDER THE PUBLIC WORKS CAPITAL IMPROVEMENT PROGRAM; AND THAT ALL RIGHTS, RESPONSIBILITIES AND LIMITATIONS THAT APPLY TO THE PROGRAM APPLY TO THE ADDITIONAL AMOUNT.

II. ISSUE OR PROBLEM

Should the Board grant additional funds under the Community Development Road Improvement Assistance Fund (CD) for the Eugene School District 4J 14th Street Improvement project as recommended by the Roads Advisory Committee?

III. DISCUSSION

A. Background

On August 13, 2002, the Board adopted Board Order 02-8-13-3 that awarded \$276,000 to the Eugene School District 4J for the improvement of West 14th Street in conjunction with the building of a new school facility at the location.

Since that time, the School District has been refining plans for the improvement with the City of Eugene. Originally, the school was asking for assistance in constructing a 21-foot wide urban roadway, which represented the least expensive roadway section the City of Eugene would endorse. The City of Eugene has since expressed a desire to see a 28-foot roadway. This increase in width along with other geometric and structural changes has necessitated the School District's request for additional funds.

B. Analysis

On February 4, 2003, the Board received a letter from 4J Superintendent George Russell requesting an additional \$198,000 for said project and outlined reasons why the additional money was needed. The letter is attached to this memo as Attachment 1. The actual

request amount should be \$196,000 to gain a total grant amount of \$472,000. This has been confirmed with the School District and is the correct additional amount needed.

The Board subsequently considered the request at their February 19, 2003 meeting and referred the request to the Lane County Roads Advisory Committee for review. A letter informing Superintendent Russell of this was sent from the County Administrator on February 25, 2003. The letter is attached to this memo as Attachment 2.

On February 26, 2003, the Roads Advisory Committee considered the request and is recommending that the Board grant the request, taking the funds from the available balance of \$814,471 in the Program. The Roads Advisory Committee discussed the advantages of having a wider roadway, especially along a school frontage, and supported the City's desire.

Granting the request does not violate any project selection criteria established for the program in LM 15.800 – 15.826.

Granting this request would leave an unencumbered balance of \$618,471 in the CD fund for future projects. Also under consideration is a recommendation by the RAC to allocate \$175,000 from this fund to the City of Cottage Grove. If both requests are granted, the remaining CD fund balance will be \$443,471.

C. Alternatives/Options

1. Grant an additional \$196,000 out of the remaining unencumbered balance of the Community Development Road Improvement Assistance Fund to the Eugene School District 4J for the West 14th Street Improvement project.
2. Deny request for additional funds.

D. Recommendations

1. Option 1 is supported by the Roads Advisory Committee. Authorizing the request in this manner retains the project under the Community Development Program and allows the School District to accomplish the proposed project.

E. Timing

The School District wants to deliver the project during Spring 2004. Board action is needed to keep the project on schedule.

IV. IMPLEMENTATION/FOLLOW-UP

Under the authority granted the County Administrator under the Board Order awarding Community Development funds, he will amend the agreement in accordance with the action taken by the Board.

V. ATTACHMENTS

ATTACHMENT 1 – February 4, 2003 letter from Superintendent George Russell
ATTACHMENT 2 – February 25, 2003 letter from County Administrator

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY
STATE OF OREGON

ORDER NO.

-) IN THE MATTER OF GRANTING A REQUEST FOR
-) ADDITIONAL FUNDS FOR EUGENE SCHOOL DISTRICT
-) 4J WEST 14TH STREET PROJECT AWARDED UNDER
-) THE COMMUNITY DEVELOPMENT ROAD
-) IMPROVEMENT ASSISTANCE FUND.

WHEREAS, the Board of County Commissioners desires to be able to assist in funding of roads serving community development projects, and

WHEREAS, the Board created the Community Development Road Improvement Assistance Program by Board Order 00-5-16-5 establishing the provisions for said program in LM 15.800 – 15.826, and

WHEREAS, on August 13, 2002, the Eugene School District 4J was awarded \$276,000 under said program for the West 14th Street Improvement Project, and

WHEREAS, the Eugene School District 4J requests additional funds in the amount of \$196,000 to provide a 28-foot wide urban roadway and other geometric and structural changes desired by the City of Eugene, and

WHEREAS, the Roads Advisory Committee, through action taken at its February 26, 2003 meeting, is recommending the Board grant the request, and

WHEREAS, the Board agrees that the above project meets the criteria for eligibility and meets the goal of the Community Development Road Improvement Assistance Program to provide funding for eligible public infrastructure projects that provide a benefit to the community by assisting municipalities and others with eligible road related improvements, **NOW THEREFORE, BE IT**

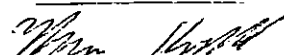
ORDERED, that additional funding of \$196,000 be allocated to the Eugene School District 4J 14th Street Improvement project for a total award not to exceed \$472,000 from the Community Development Road Improvement Assistance fund, **AND BE IT FURTHER**

ORDERED, that the County Administrator is hereby authorized to execute the necessary intergovernmental agreements with the subject agency regarding their respective funding match (if any) for construction of specified improvements, to complete construction of specified improvements and transfer funds for eligible Road Fund purposes as defined in the Oregon Constitution Article IX, Section 3a.

DATED this _____ day of _____ 2003.

APPROVED AS TO FORM

Date 3-23-03 lane county


OFFICE OF LEGAL COUNSEL

Peter Sorensen, Chair
Lane County Board of Commissioners



School District 4J
Eugene Public Schools
200 North Monroe Street
Eugene, OR 97402-4295

February 4, 2003

Board Of County Commissioners
125 East 8th Avenue
Eugene, OR 97401

RE: Supplemental Request For Road Grant Funding

Dear Board Members:

Thank you for approving the Eugene School District's request for funding the extension of West 14th Avenue from the Community Development Road Improvement Assistance Fund (CDRIAF). The road project was not anticipated when the new school's budget was established, and your assistance will allow us to build a better facility for the students.

The City's Public Works Department supplied the cost estimate for the initial grant application, based on a very minimal 21 feet wide roadway. At that time, we planned to build the least expensive roadway section that the City would endorse. The cost for the project as submitted in April 2002 was estimated to be \$345,000. 4J requested 80% participation from the CDRIAF, in the amount of \$276,000, which was approved.

Since that time, there has been a great deal of planning, some of which has affected how much the roadway project will cost. During this planning phase, the City has indicated their desire to have a 28 feet wide street instead of the 21 feet wide street that was proposed in the grant application.

The differences between the original grant application and this supplement request are as follows:

- Increased the roadway width from 21 feet to 28 feet.
- Deleted the right turn lane from southbound Chambers Street onto eastbound 14th.
- Increasing the structural roadway section, due to the need to remove two feet of native material, as noted in the project geotechnical report. (Section from grant application was 4 inches of asphalt pavement over 12 inches of crushed rock. The requested section is six inches of asphalt pavement over six inches of crushed rock over two feet of structural fill.)

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February 4, 2003

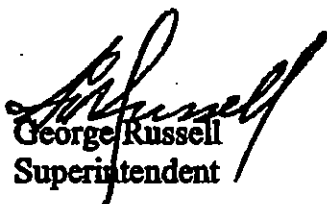
The project cost for the wider roadway, with the increased structural section, is now \$590,000. This project cost is based on the attached construction cost estimate from Balzhiser & Hubbard Engineers, with review and comment from the City's Public Works Department, in the amount of \$451,838. Soft costs, in the amount of 30% of the construction cost, are intended to provide budget for design, testing, City inspection and contingencies. 4J is now requesting a total of \$472,000 from the Community Development Road Improvement Assistance Fund, a proposed increase of \$198,000.

If the Board is willing to consider this request for supplemental funding, please forward any required application forms to:

Ben Brantley
4J Capital Improvement Program Manager
715 West 4th
Eugene, OR 97402

Thank you in advance for your consideration.

Sincerely,


George Russell
Superintendent

cc: Oliver P. Snowden, Lane County Public Works Director ✓
Mike Russell, Lane County CIP Coordinator
Bill Hirsh, 4J Director of Facilities and Transportation
Ben Brantley, 4J CIP Manager

**WILLIAM VAN VACTOR**

Lane County Administrator

February 25, 2003

George Russell
Superintendent
School District 4J
200 N. Monroe Street
Eugene, OR 97402-4295

Re: Supplemental Request for Grant Funding

Dear Mr. Russell:

On February 19, 2003, the Lane County Board of Commissioners considered your request for supplemental grant funding. As you know, the Board of Commissioners is very supportive of schools in Lane County. However, they were reluctant to take immediate action on this request as they wish to honor the volunteer citizens who worked on the initial set of requests. They have therefore referred your request to the Lane County Roads Advisory Committee for review. Since the committee worked on all of the Capital Project Partnership (CaPP) projects, including yours, it only seemed fair to give them an opportunity to comment on your supplemental request. Mr. Ben Brantley, your Capital Improvement Program Manager, was in attendance, and if you have more detailed questions, I'm sure he can provide answers for you.

By copy hereof, I request Mike Russell of Lane County Public Works, who manages the CaPP project, to let Mr. Brantley know when this matter will be considered by the Roads Advisory Committee.

Sincerely yours,

William Van Vactor
County Administrator

c: Board of County Commissioners
Mr. Ben Brantley, 4J Capital Improvement Program Manager
Mr. Mike Russell, Lane County Public Works